



**Yorba Linda
Water District**

Exhibit "I"

Notice of Review

This notice is pursuant to Ordinance 09-01

Name _____ Date _____
(Last) (First)

Address for Waiver/Violation Appeal _____
(Street) (City) (Zip)

Violation No. (if applicable) _____

Pursuant to Ordinance 09-01, if, due to unique circumstances, a specific requirement of the Ordinance restrictions would result in undue hardship, additional supporting documents are found, or the violation was made in error, an appeal can be submitted to the District no later than the close of business on the day before the date scheduled for enforcement action. Any Notice of Violation not timely appealed will be final.

The waiver may be granted, conditionally granted or denied based upon any included support documents. These documents can include a written statement of explanation, photographs, maps, drawings, etc.

Further, pursuant to Ordinance 09-01, Section 7, the General Manager’s Designee will act upon any completed Notice of Notice of Review (Exhibit I) no later than seven (7) calendar days after receipt of the appeal. Unless specified otherwise at the time approved, the variance will apply to the subject property during the period of the mandatory water supply shortage condition and if approved or conditionally approved, will apply from the date of approval only. Any previous violations and/or subsequent penalties are final. The decision of the General Manager’s Designee can be appealed to the General Manager by written notice within seven (7) calendar days of the date of the denied waiver. The General Manager shall act upon an appeal within thirty (30) calendar days after receipt of the appeal with a Notice of Decision sent to the address requesting the appeal. The decision of the General Manager shall be final in the case of an appeal for a waiver. In the case of an appeal of a violation fine, should the District deny the customer relief, the customer may appeal the denial of the protest by filing a Form SC 100 with the Small Claims division of the Superior Court within 25 days of the District’s decision to deny the protest. (Gov. Code, § 53069.4 (b)(1); Cal. Code of Civ. Pro., § 1013 (a).)

I understand that any information provide on this form or in supporting documentation that is found to be willfully falsified shall result in an automatic denial of the appeal.

Signature _____

FOR OFFICE USE ONLY

Approved _____
Conditionally Approved _____
Denied _____

First Application _____
Second Application _____